

Teacher of Chemistry

Candidate Brief



Halliford
School
SHEPPERTON

*Awarded a Significant Strength for
Pupil Leadership - ISI November 2025*





Come as you are. Go as all you can be.

About the Role

We are looking for a dynamic individual who will offer skill, enthusiasm and a passion for their subject which will inspire our students. It is expected that the successful candidate will be able to use an appropriate range of strategies to teach students from KS3 through to A Level, meeting the needs of all students. A successful candidate will contribute towards the schools' pastoral system, in the role as a tutor. They will also contribute to the running of co-curricular clubs, activities and trips.

The Chemistry department is currently staffed by 2 full time and one part time teacher, who work closely together as a team. The department is ably supported by two full time science technicians who are shared across the Science Department. The department shares an office with the Biology and Physics teachers ensuring free exchange of resources and ideas. Each teacher has their own, well-equipped teaching laboratory with interactive LCD screen and the space to complete practical work owing to our small class sizes (maximum of 24 at GCSE but in most cases 20).

In Year 7 Students at Halliford are taught 'Science' by one teacher (across 4 x 40-minute lessons per week) before splitting the subject into separate disciplines in Year 8 (2 x 40 minutes per discipline per week). All students commence

their GCSE in Chemistry in Year 9 (with 2 x 40-minute lessons per week) following the AQA Chemistry Course (i.e., separate sciences). At the start of Year 10, however, students will decide, with parental and staff input, whether to continue with 'Separate Sciences' or to switch to the AQA Combined Science: Trilogy course. Students continue, regardless of their chosen qualification pathway to study Chemistry in 3 x 40-minute lessons until the GCSE examinations.

At A Level, Students study the AQA Chemistry A level Specification and are endorsed in line with CPAC requirements for their required practical work. A level classes benefit from 8 x 40-minute lessons per week.

Co-curricularly, students currently compete in the Surrey SATRO (Scientific Problem Solving) competition, the RSC Top of the Bench competitions as well as the Chemistry Olympiads in the Upper and Lower Sixth. We look forward to the successful candidate growing further opportunities for our students.

The successful candidate would work alongside the Head of Chemistry to ensure students at Halliford receive inspirational and caring teaching leading to excellent outcomes, enabling them to access the best and most appropriate higher education courses.



Role Description

Salary

The post holder will be paid on the appropriate point of the Halliford School Teacher's Pay Scale. We provide a competitive pay package along with excellent benefits.

Lines of Responsibility

The Teacher of Chemistry is directly responsible to the Head of Chemistry on curriculum matters and the relevant Head of House for pastoral issues.

Key Responsibilities

The basic duties of a teacher are outlined in the Staff Handbook and include the role of form tutor. All members of staff are expected to contribute to the rich co-curricular life of the school.

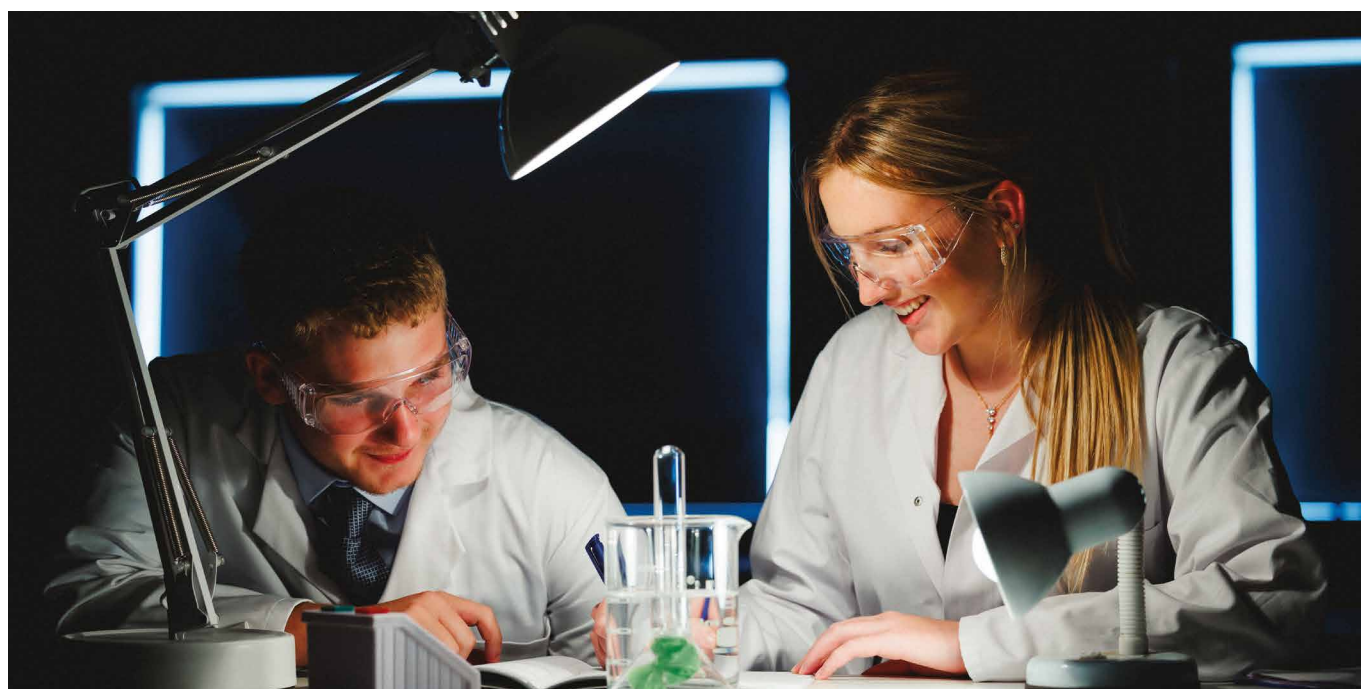
Teaching & Learning

- Teach Chemistry as required from Key Stage 3 to A Level
- Plan high-quality lessons in accordance with the departmental Scheme of Work
- Take full account of students' prior levels of attainment and use this along with available academic data to inform planning
- Maintain good discipline by following the school's policies and procedures

- Establish a purposeful working atmosphere during all lessons and activities
- Set appropriate and challenging goals for all students
- Identify and work appropriately with those students with Special Educational Needs and Disabilities and Exceptional Performers
- Organise and deliver Chemistry clinics / drop-in sessions, as required
- Communicate effectively with parents
- Set work when required for absent students and e-mail to parents

Assessment, Recording and Reporting

- Keep accurate and regular records of students' work
- Mark and return work set, including homework in line with the departmental and whole school policies and within an agreed and reasonable time
- Carry out assessment programmes as agreed by the Head of Department and Deputy Head Academic
- Complete detailed full written reports and grade cards in line with the whole school reporting schedule
- Attend parents' evening as required and keep parents regularly updated about their child's performance and targets





Performance Review and Development

The teacher will be part of the School's Performance and Development Scheme. They will be assigned an appraiser (usually the Head of Department) who will set agreed targets and monitor professional development. In addition, all new members of staff are provided with a comprehensive programme of induction in the first year with a full review in the summer term.

Conditions of Employment

The post-holder must uphold the School's policy in respect of all matters related to Safeguarding and Child Protection. The above responsibilities are subject to the general duties and responsibilities in the written statement of conditions of employment (The Contract of Employment). The post-holder is required to support and encourage the School's ethos and its objectives, policies and procedures as agreed by the Headmaster and Governing Body. The post-holder would also be expected to carry out any other duties that are reasonably assigned by the Headmaster.

The Job Description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and this must not be construed. This Job Description is not necessarily a comprehensive definition of the post. It will be reviewed periodically and may be subject to modification at any time after consultation with the post-holder.

Co-Curricular & Whole School

- Take a full and active role in the co-curricular programme on offer at the School
- Prepare suitable classroom and departmental display material
- Organise and participate in educational visits, departmental events and School Marketing Days
- Participate once a week as a member of the staff duty team

Pastoral

- Undertake the duties of a form tutor within one of the School Houses
- Develop positive working relationships and lines of communication with the members of your tutor group and their parents / guardians
- Deliver the school's PSHE programme to your tutor group with the support of the Head of PSHE
- Ensure you deliver the very highest levels of Safeguarding and Child Protection at all times





Subject Delivery

Essential Desirable Primary means of assessment

Have a good Honours Degree in a Science subject	●	Application Form
Evidence of qualification to teach Chemistry to A Level	●	Application Form
Demonstrate they have maintained an up-to-date knowledge of subject and teaching methodologies	●	Supporting Letter / Application Form
Have a good understanding of assessment and public examinations	●	Supporting Letter
Have Qualified Teacher Status / PGCE or be willing to undertake this qualification at the School	●	Application Form
Have high expectations of students	●	Interview
Be able to communicate effectively with students age 11 - 18	●	Interview
Be able to communicate effectively with colleagues	●	Interview
Work well as part of a small and dedicated team	●	Interview
Have a good range of teaching strategies to foster excellence	●	Interview
Be able to effectively use data to help students achieve their full potential	●	Supporting Letter
Demonstrate knowledge of how to plan for effective learning with a range of teaching strategies	●	Interview
Ability to prioritise effectively	●	Interview
A professional approach, which inspires confidence in students and parents	●	Interview
Mark effectively and provide developmental feedback	●	Interview
Excellent written and ICT skills (Microsoft Office) to gain participation and encourage learning	●	Interview
Evidence of excellent behaviour management strategies and the ability to set a culture of high expectations for students	●	Interview



Whole School

Essential Desirable Primary means of assessment

Evidence of a commitment to promoting the health, welfare and safeguarding of young people at all times



Interview

Understanding Special Educational Needs and an ability to implement individual education plans as required to enable all students to successfully access the curriculum



Interview

The ability to deal effectively and sensitively with the needs of parents / guardians



Interview

A commitment and willingness to engage in the wider co-curricular life of the school



Supporting Letter / Interview

A positive motivation to work with young people



Interview

Emotional resilience and a good sense of humour



Interview

How to find us



**Halliford
School**
SHEPPERTON

Independent Senior Day School
Boys 11-18 Years • Girls 16-18 Years

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