

## About the role

Halliford School is seeking to appoint a motivated and enthusiastic peripatetic singing teacher to join a team of experienced, friendly and supportive Visiting Music Teachers.

Working within our well-resourced and flourishing department, the successful candidate will be experienced in teaching singing to students of all abilities. They will assist pupils in preparations for performances, examinations and auditions as appropriate. We currently prepare students for ABRSM, Trinity and Rock School exams in addition to university choral scholarships, including Oxbridge.

Candidates will need to demonstrate expertise within their field with proven ability as a performer and a teacher. They will be willing to dedicate time to support the Music Department through assistance in concerts, open days and other public events from time to time. Singing is a key aspect of Halliford School's Music Department. The School holds regular singing competitions and events for example our inter-house competition, carol services, carol singing and our chamber choir perform in all concerts.

The position is required from September 2025 and the current requirement is 10 x 40 minute lessons per week.

## Process of Application:

Along with this role description you will have received a copy of the application form, which you are asked to complete in full and as accurately as possible. If you have any queries regarding the application process, please do not hesitate to contact Mrs Zoe Fazackerley, who will be delighted to assist you.

Telephone: 01932 234920

E-mail: [hr@hallifordschool.co.uk](mailto:hr@hallifordschool.co.uk)

Completed application forms, together with a supporting letter of application (no more than one side of A4) should be e-mailed to the HR and Recruitment Officer to arrive no later than 25th July 2025. However, please feel free to apply as soon as possible as applications will be considered upon receipt. We reserve the right to interview / appoint before the closing date.

On the day of interviews, all applicants will be asked to provide proof of identity and address along with any original certificates pertaining to their qualifications. Following the interview, the successful applicant will be invited to accept the position by telephone, but only once a service agreement has been agreed and signed will unsuccessful applicants be informed. All applicants should be aware that this is a normal part of our selection procedure and should make no assumptions based upon a short delay.

## Conditions of Engagement

The post-holder must uphold the School's policy in respect of all matters related to Safeguarding and Child Protection. The above responsibilities are subject to the general duties and responsibilities in the written statement of conditions of engagement (The Service Agreement). The post-holder is required to support and encourage the School's ethos and its objectives, policies and procedures as agreed by the Headmaster and Governing Body.

## Disclosure and other pre-engagement checks

Halliford School is committed to safeguarding the welfare of all students at the School.

Therefore, this appointment will be subject to a successful enhanced disclosure check from the Disclosure and Barring Service. This will give details of all spent and unspent convictions and other recordable matters. A policy on the recruitment of ex-offenders is available from the Headmaster's PA. The supplied references will be taken up and the School may approach previous employers for information to verify particular experience of qualifications. A medical questionnaire will be required to be completed by the successful candidate.