

General Information

2024-2025



Halliford
School
SHEPPERTON

'Excellent in all areas'
ISI December 2022



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School Vision, Mission, Values, and Aims

Vision

To be acknowledged as the small independent school of choice for 11-18 year olds, where we are proud to belong to a thriving, happy and aspirational community that is committed to each student as an individual.

Mission Statement

Halliford is a school based on strong family values where we know and respect every student as an individual. We encourage and support Hallifordians to flourish and become the best version of themselves that they can possibly be.

We aim for excellence by being academically ambitious but at the same time academically sensitive.

We inspire Hallifordians within a community that is founded on high quality teaching and learning, outstanding pastoral care and first-class sporting, cultural and co-curricular opportunities.

Hallifordian Values

- Intellectually curious
- Respectful
- Warm-hearted
- Team players
- Creative
- Resilient

Aims

The School has five clear aims:

- To provide a stimulating learning environment for boys 11-18 and girls 16-18 where we promote academic excellence and provide opportunities to realise the full potential of every individual to become the best version of themselves
- To provide a warm-hearted family ethos in which every student is known and valued as an individual
- To enable each individual to discover and develop his/her talents, character, creativity, resilience and ability to work within a team by providing a balanced and wide-ranging co-curricular programme
- To create an environment in which all members of the school community feel supported and valued and able to contribute positively to the lives of others by providing a framework of outstanding pastoral care
- To equip our students for the world they will encounter beyond Halliford School



Come as you are. Go as all you can be.

Admissions

Admissions Criteria

Halliford prepares its students for GCSE, A Level and entry to Further Education. The principal criteria are therefore academic and based on the School's assessment as to whether a prospective candidate is suitable for the academic programme. The School will not accept students for whom success at GCSE and progression to the Sixth Form would be an unrealistic expectation. Progression to the Upper Sixth is dependent on satisfactory performance in the Lower Sixth.

The family nature of the School is underlined by the fact that brothers and sisters are usually offered a place as long as they meet the minimum academic entry requirements. In addition, parental commitment to the School and its ethos is as important a factor as academic success when offers of places are made.

We require parents of children with special educational needs or disabilities to discuss their child's needs with the School before the close of registration so that we can make adequate provision for them before they sit the entrance examination. Please refer to our Admissions Policy on our website.

Registration

Before a child can be considered for a place at Halliford, the online registration form must be completed and submitted to the Registrar with a non-refundable fee of £130. The registration fee for overseas candidates is £150.

Registration Deadline

Registration for Year 7 entry in September 2025, Year 9 entry in September 2027 and Sixth Form entry in September 2025 closes on Friday 29th November 2024.

The registration deadline is also the deadline for scholarship applications and for parents to submit supporting documents, including specialist SEND reports. The bursary application deadline is Friday 15th November 2024, two weeks prior to the registration deadline.

Applications received after the close of registration will be considered at the discretion of the Registrar.

Admissions Procedure

Once a child has been registered they will be considered for entry to Halliford via the following procedure:

- An interview with the Headmaster or Deputy Head prior to the Entrance Examination
- A suitable reference from the candidate's current school
- A satisfactory standard in the entrance examination

For more information on our very thoughtful Admissions Procedure, please watch the Headmaster's Video on our website.

11+ (Year 7) Admissions - Assessments taken in Year 6

Candidates will sit papers in English, Mathematics, Verbal and Non-Verbal Reasoning.

English: this paper is in three parts - comprehension, spelling, punctuation and grammar, and creative writing.

Mathematics: this is based on National Curriculum level 4.

Verbal and Non-Verbal Reasoning tests are computer-adaptive.

13+ (Year 9) Admissions - Assessments taken in Year 6

This test is similar in format to the 11+ entry examination. Unconditional places will be offered based on the result of these tests. Offers are not dependent upon results at Common Entrance or similar examinations, however the School welcomes information from these tests to assist students' transition to Halliford.

12+ (Year 9) Admissions - Assessments taken in Year 7

If there are places available, candidates will sit age-appropriate tests in English, Mathematics, Verbal and Non-Verbal Reasoning.

All of the above examinations will take place on Monday 6th January 2025.

Sixth Form Entry

Students may apply to enter the Sixth Form to study for A Levels. Entry into the Sixth Form is based on a satisfactory report from the previous school, an interview with the Headmaster and Head of Sixth Form and a minimum of five GCSEs at Grade 5 or above including English and Mathematics. Students should achieve a minimum of a Grade 6 in the subjects they wish to study at A Level. Candidates are encouraged to visit the School either during the main school open days or, preferably, by attending the Sixth Form Open Evening. This will give them the opportunity to discuss Sixth Form options with members of the academic staff.

Entry at other points in the School

Students occasionally enter Halliford at other age points if there are vacancies. The entry procedure is, in principle, the same as for the stages described above.

Scholarships

The School offers scholarships up to the value of 10% per annum of the annual tuition fees for entry in Year 7, Year 9 and the Sixth Form. The scholarships are awarded for academic, artistic, dramatic, musical and sporting excellence. The online scholarship application form is available on our website and needs to be completed by the close of registration. 13+ scholarships will be assessed at the same time as the pre-test is taken.

11+ / 13+ SCHOLARSHIPS

Academic Scholarships

Students who perform exceptionally overall in the 11+ and 13+ entrance examinations are invited to an Academic Scholarship interview with the Headmaster. Students who excel in both the entrance examination and the interview process will be offered an Academic Scholarship.

Drama Scholarships

Candidates will be asked to demonstrate excellence in Dramatic Performance. They will be expected to demonstrate a strong appreciation of theatre, an understanding of production issues and knowledge of theatre outside the school context.

Candidates will be asked to perform a monologue piece of their choosing from a published play up to 2 minutes. Candidates should also expect to be assessed in a group setting where improvisation skills will be observed. Candidates will be asked about the performance they have given, previous performances (where appropriate) and their ambitions in this area. All candidates will also be expected to reach an appropriate standard in the entrance examination.

Art Scholarships

Awards will be made based on the portfolios submitted by candidates and a practical assessment held at Halliford. Portfolios must demonstrate a high level of personal achievement. The practical assessment will consist of a drawing test from still-life objects and an interview with the Head of Art. All candidates will also be expected to reach an appropriate standard in the entrance examination.

Music Scholarships

Music Scholarships are available at 11+ and 13+ for talented students. Candidates will be required to undergo an audition consisting of two pieces of at least Grade 4 standard in their principal instrument/voice and one piece on an additional instrument/voice. They will also undergo a sight-reading, aural comprehension and theory test set by the Director of Music. For candidates offered a music scholarship at 13+ it will be expected that they will continue with their musical studies during the two years prior to entry to Halliford. All candidates will also be expected to reach an appropriate standard in the entrance examination.

Sports Scholarships

Awards will be made based on evidence of sporting achievement at county level or better and physical tests in agility and co-ordination run by the Director of Sport at Halliford. All candidates will also be expected to reach an appropriate standard in the entrance examination.

SIXTH FORM SCHOLARSHIPS

Scholarships up to the value of 10% per annum of the annual tuition fees are available for both internal and external candidates showing excellence whether academic, musical, artistic, dramatic or sporting. All applicants will need to meet the expected requirements for entry into the Sixth Form as detailed in the Sixth Form Prospectus. Application forms can be found on the School website.

Sixth Form Academic Scholarships

Offers of Sixth Form Academic Scholarships are made after the publication of GCSE results. To be eligible for a scholarship, students should have achieved at least a Grade 8 in each of their GCSE subjects. Following GCSE Results Day, potential scholars may be invited for an interview with the Headmaster. Sixth Form Academic Scholarships are available up to the value of 10% per annum of the annual tuition fees and will be awarded for the two-year duration of their A Level studies. However, for the scholarship to be maintained, the academic scholars must demonstrate good academic habits (defined as achieving at least a 4.1 Behaviour for Learning average score), which should lead to them achieving at least a Grade B in all their subjects in their End of Year Report.

Sixth Form Drama Scholarships

Scholarship applicants must intend to study A Level Drama for the full two-year course. An interview will be held with the Head of Drama in which the applicant should be able to discuss and produce evidence illustrating an active and ongoing involvement in Drama and Theatre either in their current school or externally. The applicant must prepare a two-minute monologue and be able to talk about it in detail.

Applicants must demonstrate to the Head of Drama they will make a positive contribution to the School. A willingness to participate in a varied programme of theatre visits, workshops and to assist in organising events within the School Drama Department.

Offers, subject to satisfactory final grades, will be made with

confirmation after GCSE results have been received. Potential Drama scholars will be required to achieve a Grade 7 or above at GCSE. Scholarships up to the value of 10% will be awarded for the full two-year A Level course and are dependent on the scholar demonstrating good academic habits defined as achieving at least a 4.1 Behaviour for Learning average score in every round of reporting and in their End of Year Report.

Sixth Form Sport Scholarships

GCSE PE is not necessarily required, nor is the intention to study A Level PE. However, applicants will be required to take the lead in school sport and represent the School regularly. Selection and participation in either one sport at county or national level in a representative school sport or a range of sports at school and club level is required. Applicants must always demonstrate the highest standard of sportsmanship.

Mentoring and Coaching for younger players is expected. The applicant should have a passion for the subject and be willing, enthusiastic, reliable, and hard-working. Applicants must be committed to attending practices at lunchtime and after school along with matches on Saturdays and to participate in all team matches for which he or she is selected.

An interview will be held with the Director of Sport and applicants will need to provide evidence of their sporting ability and an external reference as to their competency, level achieved and aspirational level.

Offers, subject to final grades, will be made with confirmation after GCSE results have been received. Scholarships up to the value of 10% will be awarded for the full two-year A Level course and are dependent on the scholar demonstrating good academic habits defined as achieving at least a 4.1 Behaviour for Learning average score in every round of reporting and in their End of Year Report.

Sixth Form Music Scholarships

GCSE Music is not necessarily required, nor is the intention to study A Level Music. However, applicants will have to demonstrate passion and commitment to music. For example, by playing in an orchestra, singing in a choir and through grade examinations.

Applicants need to offer two instruments (one can be voice), one of which should be at least Grade 6 standard.

Music scholars are expected to make a significant contribution to the activities of the Music Department and to support the work of younger musicians through the School.

An audition will be held with the Director of Music and applicants will be required to play two pieces on their first study. These should be contrasting pieces. Applicants will then be required to perform a piece on their second study instrument/voice.

Applicants must be prepared to discuss their performances and to undergo a sight-reading and aural perception test.

Offers, subject to final grades, will be made with confirmation

after GCSE results have been received. Scholarships up to the value of 10% will be awarded for the full two-year A Level course and are dependent on the scholar demonstrating good academic habits defined as achieving at least a 4.1 Behaviour for Learning average score in every round of reporting and in their End of Year Report.

Sixth Form Art & Design Scholarships

Applicants should intend to study A Level Art & Design for the full two-year course.

An interview will be held with the Head of Art in which the applicant will need to show a portfolio of their artwork. The portfolio should contain all GCSE artwork. If the work is 3D or large then good, A4 (minimum) photographs of the work will be accepted. If you have done other creative work outside of your GCSE Art course then please include examples. If you have them, your portfolio should also include sketchbooks, journals, and essays.

Applicants should demonstrate to the Head of Art that they will make a positive contribution to the School. The applicant should have great enthusiasm for the subject and be willing, reliable, hard-working, resilient, independent and resourceful with an aptitude for taking personal initiative and going the extra mile beyond the guidance given or the work set by the teacher. Intellectual curiosity, a willingness to independently visit galleries & museums and an interest in researching art & design in all of its forms are essential attributes. All Art scholars are expected to demonstrate their commitment to the subject by participating in extra-curricular sessions offered by the School in addition to timetabled lessons.

Applicants will be invited to attend a drawing test for one hour along with an interview with the Head of Art.

Offers, subject to final grades, will be made with confirmation after GCSE results have been received. Scholarships up to the value of 10% will be awarded for the full two-year A Level course and are dependent on the scholar demonstrating good academic habits defined as achieving at least a 4.1 Behaviour for Learning average score in every round of reporting and in their End of Year Report.

STEM Scholarship

Scholarship applicants should intend to study two or more STEM subjects at A Level with current plans to complete higher education in a STEM-related discipline and with aspirations to pursue a career in STEM. A Level STEM subjects include Biology, Chemistry, Physics, Design and Technology, Mathematics, Further Mathematics, Computer Science and Psychology.

An interview will be held with the Head of Departments of the chosen A Level subjects. Students must present ideas about what they would contribute and how they would demonstrate that they will contribute positively to STEM at Halliford. The STEM scholar will be expected to represent the school on a regular basis and assist in organising events within the Science,

Maths, Design & Technology or Psychology Departments, depending on the A Level subjects chosen. They should, for example, be able to run some STEM clubs, present at prep school events and mentor students lower down the school.

STEM scholars will be required to achieve Grade 8 or above at GCSE in Maths and an average of Grade 8 or higher in the Sciences. Scholarships up to the value of 10% will be awarded for the full two-year A Level course and are dependent on the scholar demonstrating good academic habits defined as achieving at least a 4.1 Behaviour for Learning average score in

every round of reporting and in their End of Year Report.

Expectations of Scholars

Those in receipt of scholarships are expected to take a leading part in the academic, dramatic, musical, artistic and sporting life of the School, as considered appropriate by the Deputy Head Academic, Heads of Art, Drama, and Directors of Sport and Music, for the duration of the scholarship. All scholars are expected to maintain a good standard of behaviour and academic work and this performance is reviewed annually.

Bursaries

Introduction

Halliford School is a charitable educational foundation committed to providing the widest possible access, regardless of income, to students from all social, religious and ethnic backgrounds. As part of its efforts to fulfil this remit, the School offers financial assistance through bursaries for those otherwise unable to take advantage of what the School has to offer.

Availability and Allocation of Bursaries

Bursaries are available for entry at 11+ and into the Sixth Form and may also be awarded to relieve hardship where a student's education would otherwise be at risk; for example, where a parent is made redundant. Bursaries for entry at 13+ may also be allocated when available. Bursaries are means-tested and, as a result, there is no standard template. The value of the Bursary can be up to 100% of the tuition fees and, once awarded, will be reviewed annually and could be subject to change depending on parents' financial circumstances. It should be noted that anyone awarded a bursary must also have passed the entrance examination and received a positive recommendation from their previous school.

Application for Bursaries

Applicants wishing to apply for assistance must request the relevant forms from the Bursary Department. Please email: fees@hallifordschool.co.uk as early as possible. For those applying for entry to 11+, 13+ and Sixth Form, the bursary application must be completed and returned by Friday 15th November 2024.

Expectations of Students with Bursaries

All students in receipt of bursaries are expected to work hard at their academic studies, maintain a good standard of behaviour and take part in the wider life of the School. Their performance is reviewed annually and may affect the bursary offer.



Term Dates

Spring Term 2024

Term Begins Monday 8th January
Half Term Monday 12th February - Friday 16th February (incl.)
Term Ends Friday 22nd March

Summer Term 2024

Term Begins Tuesday 16th April
Half Term Monday 27th May - Friday 31st May (incl.)
Term Ends Friday 5th July

Autumn Term 2024

Term Begins Thursday 5th September
Half Term Monday 21st October - Friday 1st November (incl.)
Term Ends Friday 13th December

Open Days

Halliford School warmly invites you to attend the following Open Days and Visitor Mornings.
Please register on the website or call reception on 01932 223593 to reserve your place.

Open Morning	Saturday 24th February 2024	9am and 11.30am
Visitor Morning	Thursday 14th March 2024	9am-11am
Visitor Morning	Thursday 2nd May 2024	9am-11am
Sixth Form Information Evening	Tuesday 21st May 2024	6pm-8pm
Open Morning	Saturday 5th October 2024	9am and 11.30am
Sixth Form Open Evening	Tuesday 8th October 2024	6pm-8pm
Visitor Morning	Thursday 7th November 2024	9am-11am
Visitor Morning	Tuesday 12th November 2024	9am-11am

If these dates are not suitable or you would prefer a personal tour of the School please do get in touch with the Registrar, Mrs Clatworthy who will be delighted to assist you. Telephone 01932 223593. E-mail registrar@hallifordschool.co.uk

The Curriculum

Years 7 to 9

In the Lower School the curriculum is broadly based with emphasis on introducing students to as wide a range of subjects as possible as well as on helping them acquire a sound foundation of the basic skills that they will need to make effective progress as they move up through the School. All students study the following subjects: English, Mathematics, French and either German or Spanish, Latin (or Classical Civilisation from Year 9 onwards), Biology, Chemistry, Physics, History, Geography, Art, Drama, Music, Design Technology, Computer Science, Religious Studies and Physical Education.

Years 10 and 11 (GCSE)

In the Spring Term of Year 9 students select their GCSE options for Years 10 and 11. There is a compulsory core of English Language and Literature, Mathematics, a Modern Foreign Language (French, German or Spanish) and the Sciences (the three separate sciences or the Trilogy Award). In addition, pupils choose a further three optional subjects from amongst the following: a second Modern Foreign Language, Latin, History, Geography, Religious Studies, Classical Civilisation, Art, Drama, Music, Physical Education, Computer Science, Business Studies and Design Technology (Product Design). All students also receive instruction in study skills, careers, citizenship and religious education.

The Sixth Form

The majority of pupils are expected to take three subjects at A Level along with an EPQ (Extended Project Qualification). Exceptionally able students have the option to study four A Levels.

The following subjects are available at A Level: Art, Biology, Business, Chemistry, Classical Civilisation, Design Technology (Product Design), Economics, English Literature, French, Geography, German, Politics, Psychology, History, Computer Science, Latin, Mathematics and Further Mathematics, Music, Music Technology, Religious Studies, Physical Education, Physics, Spanish and Theatre Studies.

In addition to their principal subjects all pupils are given the opportunity to complete an Extended Project Qualification (EPQ) during their time in the Sixth Form. Universities look favourably on EPQ as it enables students to develop independent research skills that are extremely useful when they go on to university and some now lower their offers to students if they have achieved an A or an A* in this award.

Setting and Class Sizes

Class sizes range between 16-22 per class in Years 7-9. Setting is introduced in Year 8 for Mathematics and Modern Languages

and in Year 9 for the Sciences. In Years 10 and 11 the core subjects are all taught in at least four sets with the average size for all teaching groups at GCSE being 16 students. At A Level the average size is 12 students or lower.

Study Skills

Study skills are taught at various stages throughout a student's career at Halliford. A new bespoke study skills course has been introduced in Year 9 to support students as they embark on their GCSE studies.

Potential High Achievers

Potential high achievers are identified early and their progress carefully monitored. At all stages, staff are expected to challenge and encourage them. There is also a special programme which includes academic discussions and talks, attending lectures and going on specially selected visits. The programme is designed to deepen and broaden their intellectual interests.

Learning Support

All students joining Halliford School are expected to be able to manage in a mainstream classroom setting. Upon entry, all students joining the School are assessed using specialist diagnostic software. Those students identified or confirmed as having a special need will then have a specific programme organised as necessary. The overwhelming majority of students with identified special educational needs are supported by their teachers in the classroom. Staff are trained in the delivery of Quality First Teaching which means that they are expected to plan lessons with the diverse needs of their learners in mind.

In the overwhelming majority of cases, the only support needed is staff awareness. In a few cases, it may be necessary to provide some specialist teaching outside the standard programme. This teaching is provided in house by a full-time Learning Support Co-ordinator. It is the task of the Learning Support Co-ordinator to arrange the testing and liaise with parents and staff in the creation of any programme. All staff are regularly trained in how to look after students with special needs but the School only provides a classroom assistant for a student with an EHCP (Education, Health and Care Plan) when applicable. An additional charge will be made if students require additional one-to-one support.

PSHE

PSHE is taught throughout the School by tutors in a dedicated period once a week.

This is supported with a comprehensive range of outside speakers and visits, in School and House assemblies and by individual subject teachers within their subject areas when appropriate. In addition, the behaviour, attitudes, and bearing of staff and senior students also provide positive examples.

Pastoral Care

Introduction

Providing effective pastoral care is central to the life and work of Halliford School. The School aims to create an environment in which students feel secure, their behaviour is respectful of others and discipline can be managed with a light touch. This is achieved by a mixture of personal example, by the obvious care taken for the needs of each student and through the existence of a nurturing ethos in which respect and concern for every individual are paramount.

The Deputy Head Pastoral supervises the workings of the pastoral system in conjunction with the Headmaster and Director of Student Welfare. A School Pastoral Committee meets weekly to discuss the wellbeing of students, conduct, rewards and progress.

The House System

The School is divided into four Houses - Desborough, Greville, Russell and Wadham. Each House is supervised by a Head of House and has a dedicated tutor team. The Houses provide a focus for competition as well as pastoral care.

The Tutor System

At the heart of the pastoral organisation of the School is the tutor system, which is House and year-group-based. There are four House-based tutor groups each year. A specialist team of tutors look after Year 7, coordinated by the Head of Year 7. Thereafter, a student will retain the same tutor from Years 8-11. Sixth Form tutors then guide students in the Lower and Upper Sixth. The Sixth Form programme is overseen by the Head of Sixth Form. The Deputy Head Pastoral has overall responsibility for the day-to-day management of pastoral care.

Mental Health and Wellbeing

For a number of years, the School has been proactive in trying to destigmatise mental health issues among our young people. These topics are discussed openly in School and House assemblies, as well as in Tutor time. The students are encouraged to not only share any worries they have personally but also ones they might have about their peers. All staff have done extensive training on identifying the signs of poor mental health, with a number having Mental Health First Aid Qualifications. The School has supported the Movember Charity for several years, with a special focus on the Mental Health work that the charity does. In 2023, the School raised £9,021, making it the third-highest fundraising school in the country.

Behaviour and Discipline

The School does not tolerate poor behaviour and will reward good behaviour and work. Any incidents of poor behaviour will be dealt with promptly and with fairness and consistency.

There will also be a restorative element to this process in order to help the students move forward in a positive manner. We will involve parents in the process and hope that behaviour patterns can be rectified promptly. Good behaviour is encouraged through the use of a rewards system including merits, benes and commendations. Poor behaviour is challenged by implementing a range of sanctions including work points, behaviour points, and detentions. A copy of the School's behaviour policy, including the sanctions used by the School, can be found on the School website. It is also available on request from the School office.

Suspensions and Exclusions

Suspensions and Exclusions are infrequent and there are clear guidelines as to their use. The Headmaster and Deputy Heads may suspend students. This will be for a fixed term, between one and five days. Only the Headmaster may exclude students permanently and this is only after having consulted the Board of Governors. The policies covering suspension and exclusion can be found on the School website and are also available from the School office on request.

Anti-Bullying

The School does not tolerate bullying in any form. It takes active steps to discourage bullying and acts quickly when any bullying is brought to its attention, whether by parents, students or staff. A copy of the School anti-bullying policy can be found on the School website and is available upon request from the School office.

Child Protection

The Deputy Head Pastoral is the School's Designated Safeguarding Lead. All staff are also regularly trained in child protection. The School has a comprehensive Safeguarding and Child Protection policy and this can be found on the School website and is available on request from the School office.

Matron

The School has two part-time matrons who cover the full week providing care and attention as required. The School also has a large number of staff qualified in First Aid. The School ensures that appropriate first aid cover is immediately available for all home sports fixtures.

Counsellor and Chaplain

Halliford has a School Counsellor who works two days per week and can also offer ELSA sessions with one of the matrons. Referrals are made through the Director of Student Welfare. The Rector of Shepperton is the visiting Chaplain to the School. She delivers regular assemblies and is available for counselling and guidance where necessary.

Typical Clubs and Activities

We are delighted to be able to offer our students a wide variety of learning experiences outside the classroom to support and enhance the learning that goes on inside the classroom. We believe these are an invaluable part of our students' education and strongly encourage students to participate. Clubs and activities help embed the school's core values with opportunities to show teamwork, resilience and intellectual curiosity. There are compulsory clubs where students in Years 7 and 8 learn core skills such as basic first aid, self-defence or sign language, with many opportunities to lead clubs of various interests such as the anime, automotive or Warhammer Clubs.

The School runs many day trips for students such as theatre trips for Drama, or visits to academic conferences or museums in academic subjects such as Art and Psychology and Geography field trips. We have a long-standing annual exchange with the Holstenschule in Neumunster, Germany for our students learning German and biannual exchanges with the Institut St Louis St Clément, France and with a school in Salamanca for our students learning French and Spanish, respectively. Other recent overseas visits include the annual History Department trip to the Battlefields for Year 9, the Music Department Tour to Sorrento for Choir and Orchestra and the Theatre or Business Studies trip to New York. On the sporting front, on top of our regular home and away fixtures in various sports, the Sports Department organises an extensive overseas Rugby Tour every three years alongside an annual Football Tour for Year 9 and a Cricket Tour for Year 10. Our annual ski trip in the Easter holidays is also very popular, with over 100 students joining us on our trip to Passo Tonale, Italy in 2024.

The Duke of Edinburgh Award scheme is very popular at Halliford, with 92% of Year 9 students participating in the Bronze Award and a third of Year 10 students currently completing the Silver Award. These involve training days at Halliford or expeditions across the Surrey Downs or New Forest. The highly prestigious Gold Award is also available to students, and plans are being considered for the final expedition to Norway in 2025.

Activities Week at the end of the Summer Term provides an ideal opportunity to get all the students from each year group to go away together and get involved in a variety of activities both on and off the school site. These include the Year 7 trip to France, visits to Outdoor Learning Activity Centres for Year 8 and Year 10, the Year 9 trip to Ypres, and a residential team building experience for Lower Sixth.

Co-Curricular Activities and Sport

Co-curricular activities and sport play a significant role in the life of each student and of the School as a whole. The policy of

the School is that every student should be involved in at least two co-curricular or sporting activities each week. In practice most are involved in many more. Set out here is a list of the current activities on offer.

Clubs and Activities

- Anime Club
- Art Club
- Backgammon
- Badminton
- Barbershop
- Brass Ensemble
- British Sign Language
- Build A Guitar Club
- Chamber Choir
- Chess Club
- Climbing Club
- Coding Club
- Computing Club
- Conspiracy Club
- Cooking Club (online)
- Cryptography Club
- Current Affairs Club
- D&D Club
- Debating
- Digital Photography
- Elite Cricket Coaching Group
- Enterprise Club
- E-Sports Club
- Football
- Funk Band
- Goalkeeper Training
- Halliford Times
- Hockey
- Investors Club
- Jazz Band
- Mindful Movement & Relaxation
- Music Technology Club
- Music Theory
- Oxbridge Society
- Philosophy Club
- Podcast Club
- Puzzle Club
- Revision, Coursework & Drop-In Clinics
- Rock Band
- Rugby
- Science Club
- Scrabble Club
- Self Defence
- Strength & Conditioning
- String Ensemble
- Study Room
- Tennis Club
- Touch Typing
- Volleyball
- Warhammer Alliance Club
- World Quiz Challenge
- Young Enterprise
- Youth Speaks

After School Prep

The after school prep facility is available every day in the Learning Resource Centre from 4-5.30pm and is supervised by our Assistant Librarian.

Communication

Communication with Parents

Just as pastoral care is central to the life and work of the School, good communication with parents is central to the effectiveness of that care. Most communication is informal and takes place regularly between parents, subject teachers and tutors. Formal communication begins with the Student Planner possessed by every student in the Lower School (Years 7 to 11). Parents are asked to read and sign the planner weekly. Halliford School's Parent Portal also provides parents with discreet information about their child's progress and enables parents to view their child's attendance, timetables, reports and other information.

Communication regarding academic matters should initially be made to the Form Tutor and Head of House. If further communication is required, this should be directed to the Head of Department before being directed to the Deputy Head Academic should further support be required.

Communication regarding pastoral and behavioural matters should initially be made to the Form Tutor and Head of House. If further communication is required, this should be directed to the Deputy Head Pastoral if necessary. The Headmaster is available, often at short notice if further communication regarding academic, pastoral or behavioural matters is required.

A weekly update letter is sent out by the Assistant Head Co-Curricular and aims to reduce multiple individual emails each week with details of changes to the calendar and all matters that

require parents' attention with upcoming events and trips. The update letter also includes information on upcoming events and ways to book tickets in one convenient place.

Complaints

A comprehensive complaints policy is available on the website or on request from the School office.

Contact with the Chairman of Governors

The Chairman of Governors can be contacted via the Bursar who is also the Clerk to Governors.

PTA

There is a flourishing Parent/Teachers' Association and there are a number of activities in which parents are cordially invited to take part. The Halliford PTA is a registered charity in its own right. While fundraising is an important part of the PTA's activities there are also opportunities for parents and teachers to meet socially.

Parents' Evenings

Every year there are two parent/teacher evenings for each year group to enable parents to discuss their child's progress with the staff who teach them. We encourage parents to bring their child with them to these evenings to engage in a discussion with their teachers and parents about their progress.



School Routine

School Day

The school day begins at 8.35am with registration and finishes at 3.45pm. There is a lunch break of one hour. Students are encouraged to have a cooked lunch, which is paid for termly in advance. The School has its own catering team who rightly pride themselves on the quality and variety of the food that they produce. There is a supervised homework period from 4.00pm to 5.00pm which is available for any student. A wide range of co-curricular activities take place from 4.00pm to 5.30pm. Parents need to note that most sporting fixtures take place on Saturday mornings.

8.35 a.m.	REGISTRATION
8.40 a.m. – 8.55 a.m.	ASSEMBLY (Monday & Friday) House Assembly (Wednesday) Tutor Time (Tuesday & Thursday)
8.55 a.m. – 9.35 a.m.	Period 1
9.35 a.m. – 10.15 a.m.	Period 2
10.15 a.m. – 10.55 a.m.	Period 3
10.55 a.m. – 11.10 a.m.	BREAK
11.15 a.m. – 11.55 p.m.	Period 4
11.55 p.m. – 12.35 p.m.	Period 5
12.35 p.m. – 1.35 p.m.	LUNCH - Co-Curricular Clubs and Activities
1.35 p.m. – 1.40 p.m.	REGISTRATION
1.45 p.m. – 2.25 p.m.	Period 6
2.25 p.m. – 3.05 p.m.	Period 7
3.05 p.m. – 3.45 p.m.	Period 8
4.00 p.m. – 5.00 p.m.	Co-Curricular Clubs and Activities
4.00 p.m. – 5.30 p.m.	Supervised Prep

School Uniform

All students in Years 7 to 11 are required to wear a uniform. In the Sixth Form they are required to conform to the same dress code as the teaching staff. Students are expected to take pride in their appearance and the school uniform. They are expected to wear the correct uniform at all times when in the School and when travelling to and from the School. Hair length and style must be conventional and avoid eccentricity; it must be cut above the eyes at the front, above the collar at the back and be its natural colour. Jewellery of any kind, including studs and earrings, may not be worn.

The Halliford School Uniform and Surridge Sports Kit are available to purchase from AlleyCatz School and Sportswear based in Hersham.

Fees and Charges

for Academic Year 2023-2024

School Fees are payable in full on, or before, the first day of every term. The fees cover the normal curriculum together with most books and stationery. Public examination costs, however, are dependent upon the subject taken; consequently, they are invoiced as additional items that must be paid for. The School also offers a number of optional extras; School Trips, School Lunches, School Bus Service, Fees Refund Scheme, AXA PPP Healthcare Scheme and PTA Subscription. Where a parent agrees to one or more of these extras being taken they will be charged as additional items on the termly invoice. School trips are charged for separately using online payment system ParentPay, and Music Tuition (Instruments and Voice) is invoiced directly from the music teacher. Personal Accident, Dental Insurance, and Pupils Personal Effects Insurance are included in the fees. Parents of all new students are expected to purchase a Microsoft Surface Go device directly from the School to support their child's learning.

Fees and charges are reviewed annually and the Governors endeavour to restrict any fee increases to an annual increase effective from September. However, they reserve the right to increase the fees during the School year in the event of unforeseen circumstances. All fees and charges are subject to the Standard Terms and Conditions; a copy of which, along with details of any of the optional extras can be obtained from the Bursary Department.

The current fees and charges are:

Acceptance Deposits			
Year 7 Acceptance Deposit / Year 9 & Sixth Form Acceptance Deposit		£1,000 / £1,500	
Additional Deposit		£6,950	
Tuition Fees		£6,950 Per Term	
School Lunches			
		Autumn Term	£350.75
		Spring Term	£287.50
		Summer Term	£304.75
School Buses			
		Outer Zone	Inner Zone
	One Way Journey	Autumn Term	£389
		Spring Term	£326
		Summer Term	£326
	Return Journey	Autumn Term	£578
		Spring Term	£488
		Summer Term	£488
Shuttle Bus Service from Walton			
	One Way Journey	Autumn Term	£134
		Spring Term	£112
		Summer Term	£112
	Return Journey	Autumn Term	£257
		Spring Term	£218
		Summer Term	£218

If your child wishes to cease using the school bus service, a complete term's notice must be given in writing to the School by the end of the first day of term (or half term to run into the next half term).

Testimonials

Jivraj Singh, Head Prefect

"My journey at Halliford has been amazing. I still remember my first day in Year 7, which was full of nerves, and yet now I am starting my final year as a proud Hallifordian. I am incredibly grateful to the staff, who helped create and grow the school's warm-hearted community, guided me throughout my journey and helped me develop values of resilience, curiosity and confidence. The countless learning opportunities have allowed me to access new and exciting areas, explore my interests and have inspired me to challenge myself. The school has supported me in becoming who I am today, and I am confident embarking on my future journey."

Year 7 Parent

"Thank you for your efforts to make the 11+ process so thorough and personal. Our son has loved all of the touches; his one-to-one with the Headmaster, the good luck postcard and the goodies he got on Examination Day. It certainly helped put him at ease and make him feel valued while clearly demonstrating to us the principles and character of the school."

Year 8 Parent

"We would definitely recommend Halliford. It will bring out the very best in your son. He will be noticed, given special guidance and attention, gently encouraged to pursue his interests, and shaped into being the very best that he can be."

Year 9 Parent

"Halliford really champions its students to do their best and celebrates them. One of the best things about Halliford is that it's not as big as other secondary schools, and because of that, our son managed to get to know his year group quickly. The staff are approachable, for both the students and the parents, which was really important to us. We highly recommend Halliford School. The friendly, warm, and welcoming atmosphere is what makes Halliford School stand out."

Year 10 Parent

"I am so proud to have my children attend Halliford School. You and your colleagues care so deeply about our children's education. Thank you for engaging our children with such passion. It really is inspiring."

Year 11 Parent

"Halliford School was not a school in our local area, but one we kept hearing positive things about, so we enrolled in an Open Morning. The atmosphere was warm and welcoming, and the teachers we met were enthusiastic about the students and their subjects. The two boys who showed us around the school were confident, funny, genuinely loved their school, and were proud to show us around. We knew on the car journey home that Halliford was the right fit for our son and us as a family."

Old Hallifordian

"Halliford School helped me to fulfil my academic potential in gaining a place to study at the University of Cambridge. Through having the opportunity to play high-quality first team rugby, football, and cricket during my time at school, supportive teachers and mentors ensured that I took full advantage of the extensive extra-curricular activities. My enjoyable final year as Deputy Head Prefect provided me with greater exposure to the incredible network of pastoral care. Above all, Halliford School taught me to work hard and stay humble."

Halliford Leavers' Destinations

Universities and courses students successfully secured:

University	Course
University of Bath	Biochemistry, Physics with Astrophysics, Sports Coaching and Management
Bath Spa University	Drama and Film and Screen Studies
University of Birmingham	Environmental Science, Business Management, Civil Engineering, English Literature, Geography, Mathematical Economics and Statistics, Philosophy, Politics and Religion, Sports Science, Economics and International Relations, Economics and Spanish
University of Bristol	Modern Languages
Brunel University, London	Economics and Mathematics, Music, Engineering, Games Design
University of Cambridge	Engineering, Natural Sciences
Cardiff University	History, Mechanical Engineering, Psychology, Mathematics, Economics, International Relations and Politics, Business Management
Central Saint Martins University of the Arts London	Art and Design
Durham University	Classical Civilisation, Physics
University of East Anglia	Economics, International Relations and Modern Languages
University of Exeter	Mathematics, Business Management, Sport Science, Philosophy and History
University of Essex	Economics
Goldsmiths, University of London	English and Comparative Literature
University of Glasgow	Film and Television Studies
University of Hull	Music Production
Imperial College London	Medical Biosciences
Lancaster University	Politics, International Relations and Management
University of Leeds	Economics, Philosophy, Languages and Cultures, Economics and History, Mechanical Engineering
University of Liverpool	Business Economics, Philosophy
Loughborough University	Mathematics and Physics
University of Manchester	Modern History with Economics, Law, Economics, Chemistry, Film Studies and East Asian Studies
Newcastle University	Economics and Finance
University of Nottingham	Management, Computer Science
Nottingham Trent University	Furniture and Product Design, Wildlife Conservation, Business and Finance, Marketing
University of Oxford	Engineering, French and Spanish
Oxford Brookes University	Physiotherapy, Business and Management, Sport and Exercise Science
University of Plymouth	Biomedical Sciences, Geography with Ocean Science, Cyber Security
University of Portsmouth	Biomedical Science, Engineering and Technology, Product design and Innovation, Computer Games Technology
Queen Mary, University of London	Chemical Engineering, Russian and Linguistics
University of Reading	Building Surveying, Investment and Finance in Property
Royal Holloway, University of London	Ancient and Medieval History, Business Management, Economics with German, Psychology, Biomedical Science
University of Sheffield	Engineering
University of Southampton	Computer Science, Criminology, History, Mathematics with Actuarial Science, Physics, Geography, Aerospace Engineering, Mechanical Engineering
St Mary's University	Physiotherapy
University of Surrey	Business Management, Economics and Finance, Mechanical Engineering
Swansea University	Business Management, Finance, Biochemistry, Sport and Exercise Science, Philosophy, Politics and Economics, Marketing, Journalism
Trinity Laban Conservatoire of Music and Dance	Music Performance and Industry
University of Warwick	Classical Civilisation, Hispanic Studies and Economics, Physics
University of Winchester	Business Management, Computer Games Design & Development
University of the West of England, Bristol	Automotive Engineering, Animation, Aerospace Engineering
University of York	Biochemistry, Interactive Media, Politics with International Relations, Economics and Finance, Business and Management

Governors and Staff

Governors

Mr K Woodward (Chairman)	Mr A Lenoel
Mr C S Squire (Deputy Chairman)	Mr S Rabett
Mr M Crosby	Dr M Sachania
Mr R Davison	Mr J Sharp
Mr B Harris	Ms A Stark
Mrs P Horner	Miss A Wallace

Senior Management Team

Headmaster	Mr J Davies
Bursar	Mrs E Sanders
Deputy Head (Academic)	Mr R Fulford
Deputy Head (Pastoral)	Mr J Norman
Assistant Head Co-Curricular	Mr S Slocock
Head of Sixth Form	Mr A Carroll
Director of Student Welfare	Mr M Shales
Director of Teaching and Learning	Mr G Boyes

Academic Staff

Art	Ms T Hetherington	
Business Studies	Mrs L Brown [†] Mrs N Makkar	Mr S Slocock
Classics	Mrs A Rooke [†]	
Computer Science	Mr T Lyons [†]	Mrs K Gerry (Years 7-11)
Design Technology	Mr S Watson [†]	Mr D Hewitt
Drama	Mr R Bruno [†]	Mr A Carroll
Economics	Mrs L Brown [†] Mrs N Makkar	Mr S Slocock Mrs K Gerry
English	Mrs D Mitchelmore [†] Mr C Lee	Mr J McElroy Mr J Hoare
Geography	Mr M Aarons [†] Mr G Boyes	Miss K Head
History	Mr L McMillan [†] Miss K Head	Mrs F Wilbraham Mr J Norman
Latin	Mrs A Rooke [†] Mrs N Mousi	Mr M Shales

[†] Denotes Head of Department ^{*} Denotes Deputy Head of Department

Mathematics	Mr R Martin [†] Mr P Booth Mrs H Crosbie Mr H Churchill	Mr T Ackroyd Mr L Cupido Dr M Yacoot
Modern Languages	Mr M Gruner [†]	
French	Madame A Wain	
French & Spanish	Mr I Arriandiaga Madame C Lamy	Mrs E Whitticase
French & German	Mr M Gruner	Mrs J Piddock
Music	Mr A Wright [†] Mrs H Head	Mr J Davies
Music Technology	Mr S De-Zilva	
PE	Mr J Greggor [†] Mr D Morriss	Mr H Churchill Mr M Fieldhouse
Politics	Mr L McMillan [†]	Mrs F Wilbraham
Psychology	Miss H Mobbs [†]	Ms A Armstrong
Religious Studies	Miss L Ferreira [†]	Ms A Armstrong
Science	Miss D Weyman [†]	Mr V Harden-Chaters [*]
Biology	Dr S Brooks Mrs M Turner-Smith Mr B Hyde	Mr D Howard Mr R Fulford
Chemistry	Miss H Foster Mr R Fulford	Miss D Weyman
Physics	Mr T Ackroyd Mr V Harden-Chaters	Dr S Brooks Mrs M Turner-Smith
PSHE	Ms A Armstrong [†]	
Learning Support	Mrs N Sessions [†] Ms N Kritzinger	Mrs H Pears
Librarian	Mrs T Howkins	
Assistant Librarian	Mrs W Bird	
Visiting Chaplain	<i>Rev Carole George, Rector of St Nicholas Church, Shepperton</i>	

[†] Denotes Head of Department ^{*} Denotes Deputy Head of Department

Administrative and Support Staff

PA to the Headmaster	Mrs D Armstrong
Registrar	Mrs F Clatworthy
Assistant Bursar	Mrs T McCummiskey
Marketing & Communications Manager	Mrs O Oakley
Admissions Assistant	Mrs J Kiteley
Finance Assistant	Miss J Camplin
Finance Assistant & School Transport	Ms D Baker
SMT Secretary	Mrs E Jackson
Data Administrator & Examination Officer	Mrs S Hall
Matrons & Student Welfare	Mrs C Batt and Mrs C Marismari
HR Officer	Mrs Z Fazackerley
School Receptionist	Mrs H Weeks
Cover Supervisors	Ms N Davies and Mrs N Mousi
Premises Manager	Mr D Macefield
Assistant Caretakers	Mr A Sessions and Mr S Baker
Chef Managers	Ms G Eidukiene and Mr P Rickerby

Technical Staff

Art	Miss J Aung	
Design	Mr R Weidemann	
ICT	Mrs J McRobb	
Science	Mrs S Luterbacher	Mrs M Alder

Peripatetic Music Staff

Brass	Mr J Alexander
Electric and Acoustic Guitar	Mr P Savides
Percussion	Mr J Balecke
Piano	Mrs H Head and Mr Y Paterson-Olenich
Piano and Voice	Mr R Dacey
Strings	Miss G Walshaw
Trumpet	Mr T Griffiths
Voice	Mrs R Vanni
Woodwind	Mr D Czwartos

Peripatetic Drama Staff

Mrs S Woodley	Mrs D Rush
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How to find us



**Halliford
School**
SHEPPERTON

Independent Senior Day School
Boys 11-18 Years • Girls 16-18 Years

Russell Road Shepperton TW17 9HX

Tel: 01932 223593 Email: registrar@hallifordschool.co.uk

www.hallifordschool.co.uk   

